

INTRADEPARTMENTAL CORRESPONDENCE

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NOV 04 2020

POLICE COMMISSION

October 28, 2020
12.1.1

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: REVOLVING TRAINING FUND BUDGET FOR FISCAL YEAR 2020-2021

RECOMMENDED ACTIONS:

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
 2. That the Board TRANSMIT the report concurrently to the Mayor and the City Council.
 3. That the Board REQUEST the Mayor and the City Council to:
 - A. APPROVE the distribution of funds for the Los Angeles Police Department's Revolving Training Fund (RTF) for Fiscal Year 2020-2021 in the amount of \$1.5 million dollars.
 - B. AUTHORIZE the distribution of the funds as follows:

Professional Development:	\$1,250,000.00
College Tuition Reimbursement:	<u>\$250,000.00</u>
Total:	\$1,500,000.00
- Professional Development – This category of disbursements includes courses that enhance, develop, and update the expertise of all Department employees and includes discretionary executive development courses, equipment, and facility rental.
 - Tuition Reimbursement – This category is for the reimbursement of tuition expenditures for Department personnel who attend certificate and degree programs presented by various accredited colleges. The program is open to all full-time Department personnel.

RECEIVED

RICHARD M. TERANK
EXECUTIVE DIRECTOR

DATE

DISCUSSION

On October 16, 1996, the Los Angeles City Council passed Ordinance No. 171378 to establish the Los Angeles Police Department's RTF. The purpose of the RTF is to oversee the receipt, retention, and disbursement of monies received from the State of California Commission on Peace Officer Standards and Training (POST), outside agencies, and the college affiliation program.

The RTF is funded by:

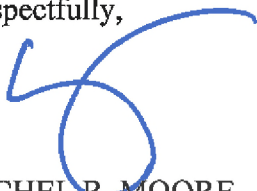
- POST reimbursements for Department-incurred expenses when presenting POST certified courses;
- POST reimbursements for per diem, tuition, and travel expenses incurred by Department personnel while attending POST-reimbursable courses;
- Tuition fees paid by outside agencies whose employees attended training provided by the Department; and,
- College affiliation program.

The use of RTF monies is restricted to the following purposes:

- The payment of travel, per diem, and tuition related to training;
- Expense and equipment directly related to the delivery of training by Department personnel; and,
- Short term rental of training facilities (no more than five days).

If you have any questions, please contact Captain Armand Carranza, Training Division, at (424) 393-4600.

Respectfully,



MICHEL R. MOORE
Chief of Police

APPROVED BY THE BOARD OF POLICE COMMISSIONERS
Approved November 10, 2020
Secretary Maria Silva

INTRADEPARTMENTAL CORRESPONDENCE

October 20, 2020
12.1.1

TO: Chief of Police

FROM: Commanding Officer, Personnel and Training Bureau

SUBJECT: REVOLVING TRAINING FUND BUDGET FOR FISCAL YEAR 2020-2021

It is requested that the attached report be forwarded to the Board of Police Commissioners for approval. The attached report is the Revolving Training Fund Budget for Fiscal Year 2020-2021. The anticipated budget is \$1.5 million to be distributed as follows:

Professional Development:	\$1,250,000.00
College Tuition Reimbursement:	<u>\$250,000.00</u>
Total:	\$1,500,000.00

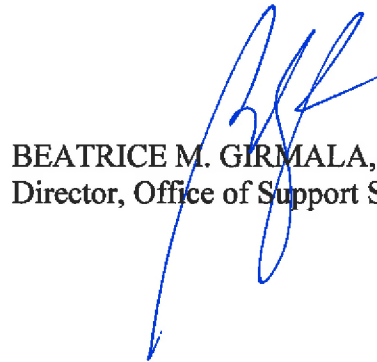
If you have any questions, please contact Captain Armand Carranza, Training Division, at (424) 393-4600.

APPROVED:



MARTIN A. BAEZA, Deputy Chief
Commanding Officer
Personnel and Training Bureau

Attachments



BEATRICE M. GIRMALA, Assistant Chief
Director, Office of Support Services

**Los Angeles Police Department
Revolving Training Fund
Expenditure Plan for Fiscal Year 2020/2021**

EXPENDITURE PLAN

The Los Angeles Police Department's (Department) Revolving Training Fund (RTF) is budgeted for \$1,500,000 annually. The RTF budget is funded through revenue, in the form of receipts and reimbursements from the California Commission on Peace Officer Standards and Training (POST), payment for training from outside agencies, and the College Affiliation Program.

The RTF is divided into two accounts, reimbursable and non-reimbursable. The Reimbursable Account is allotted for expenditures that will be reimbursed by POST or by other agencies. The Non-Reimbursable Account is for expenditures that will not be reimbursed.

During Fiscal Year (FY) 2019/2020 the RTF received \$2,393,934.57 in revenue. Of that, \$1,500,000 was allocated for the RTF account; the remaining balance was deposited into the City of Los Angeles General Fund. Currently, the RTF has received \$1,540,990.40 in revenue for FY 2020/2021.

Due to the COVID-19 pandemic training and travel have been limited to essential training or travel only. As a result the RTF will be divided into two training categories: Professional Development and College Tuition Reimbursement. The categories are defined as follows:

PROFESSIONAL DEVELOPMENT

This category includes courses that enhance, develop, and update the expertise of all Department employees; including discretionary executive development courses, equipment, and facility rental.

COLLEGE TUITION REIMBURSEMENT

This category is for reimbursement of tuition expenditures for Department personnel who attend certificate and degree programs presented by various accredited colleges. The program is open to all full-time Department personnel.

The chart provides a breakdown of the RTF funding between the two categories.

CATEGORY	TOTAL
PROFESSIONAL DEVELOPMENT	\$1,250,000.00
COLLEGE TUITION REIMBURSEMENT	\$250,000.00

Each category is divided further into line items. The chart on the proceeding pages provides the RTF expenditures by category and line items.

**Los Angeles Police Department
Revolving Training Fund
Expenditure Plan for Fiscal Year 2020/2021**

THE RTF LINE ITEM OVERVIEW

		ALLOCATED
<u>PROFESSIONAL DEVELOPMENT</u>		
Discretionary Fund <i>Funds provided for discretionary training of sworn/civillian personnel.</i>		\$1,250,000.00
ACCOUNT TOTALS:		\$1,250,000.00
TOTAL FOR PROFESSIONAL DEVELOPMENT:	\$1,250,000.00	

		ALLOCATED
<u>COLLEGE TUITION REIMBURSEMENT</u>		
College Tuition Reimbursement <i>Funds provided for tuition assistance for full-time employees pursuing a degree or certificate program.</i>		\$250,000.00
ACCOUNT TOTALS:		\$250,000.00
TOTAL FOR COLLEGE TUITION REIMBURSEMENT:	\$250,000.00	

Due to the COVID 19 pandemic, the Fiscal Year 2020/2021 Revolving Training Fund budget will be divided into two-line items, College Tuition Reimbursement and the Discretionary Fund. Because it is unknown how long travel, training, and social distancing restrictions will last, authorization for use of the Discretionary Fund will be evaluated on a case by case basis by Personal and Training Bureau.